

The 3rd Transnational Meeting Minutes, Rize Turkey.

The 3rd Transnational meeting of our Project was held in Rize Turkey between the dates of 17th- 22th May 2017 in Tefvik Anadolu Lisesi Rize Turkey. The meeting started the presence of the both partners countries in the school project room.

The Adenda of the meeting;

- Evaluation of the activities carried out up to now.
- Mobility Tool and its use
- Final Evaluation Report
- The final Project product
- The dissemination of the Project
- Suggestions and wishes

Meeting minutes of the discussed items on the agenda,

- a- The first topic on the agenda was the discussion about the activities carried out up to now. The partners went through all activities and they saw that all activities were done properly. The webpage was updated at certain intervals. They agreed to upload the new materials soon after the Mobility was over. The coordinators also checked the evolution surveys and their results. They saw that there was no problem.
- b- The second item on the agenda was the use of the mobility tool. The tool started to be used in Turkey too, and it was new to the Turkish partner. The Spanish partner showed the features who do Mobility tool to the Turkish partner and they started editing their project entries into the tool. The partners decided to work on the tool together about the project results. The Spanish coordinator will create a draft and send it to the Turkish partner to work on the outcomes in collaboration. They decided to finish this work by mid July. The partners agreed with all the decisions taken about the mobility tool.
- c- The 3rd topic on the agenda was about the Evolution report of the project. Since it was the last year of the project the partners decided to create the evolution report together. The project coordinator is going to prepare a draft document and send it to Turkish partner so that their reports can be the same. The Spanish project coordinator will send the documents by the mid of July and by the end of July they will submit the final report to national agencies.
- d- The 4th item on the agenda was the project's final outcome which includes an interactive e-book about the methodologies of the 21st century. They together decided which tool to use. After going over some specific ebook tools they decided to use ourboxx to create the ebook. They also decided which tools to use to create the templates. They set the requirements and principles about the book and talked

about dissemination of the final product. They decided to use social media and School web pages to share the product.

- e- The 5th item on the edge agenda was about the dissemination of the project to the larger communities by using project web page School web pages and social media to achieve larger audiences. They also agreed that it would be a great idea to display the project outcomes at the local and International workshops and seminars. And the partners decided to use the results of the project at school as a part of the curriculum integrating all the results of the projects to the School subjects within all levels
- f- At the final item on the meeting agenda, the partners expressed their feelings about working together during the two years and they also expressed their wishes and intentions to work in other projects together again. The meeting ended with the good intentions of both project coordinators.

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